



Rancho Santa Fe School District

P.O. Box 809, Rancho Santa Fe, CA 92067 (858) 756-1141 Fax (858) 759-0912 <http://rsfschool.net>

Board of Trustees

President Todd Frank	Vice-President Tyler Seltzer	Member Scott Kahn	Member Sarah Neal	Member Jon Yonemitsu	Superintendent David Jaffe
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**Agenda for Regular Meeting of the Board of Trustees
Rancho Santa Fe School District – Room 203
5927 La Granada, Rancho Santa Fe, CA 92067
Thursday, December 7, 2017
Open Session at 5:00 p.m.
Closed Session Will Immediately Follow Open Session**

NOTE: All Board members and guests are requested to TURN OFF their cellular phone ringers during the meeting.

- I. Call To Order
- II. Pledge of Allegiance
- III. Public Comment

It is at this time that anyone wishing to speak regarding an item on the agenda or other topic is given an opportunity to do so. If you wish to speak under Public Comment, complete a comment card. Advance written information regarding the subject will be appreciated so that all might be better informed regarding the matter. In the interest of time and order, presentations from the public are limited to three (3) minutes per person.

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (858) 756-1141, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2)

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

- IV. Minutes
 - A. Approval of Minutes of Regular Meeting on November 2, 2017.
- V. Organizational Meeting
 - A. Election of President of the Board of Trustees
 - B. Election of Vice President of the Board of Trustees
 - C. Election of Clerk of the Board of Trustees

VI. Appointments

- A. Designate Superintendent as Secretary to the Board of Trustees
- B. Designate Representative to Attend the Annual Meeting of the San Diego County School Boards Association
- C. Designate Representative to the Trustee Review Committee of the North Coastal Consortium for Special Education (NCCSE)
- D. Designate Education Foundation Ex-Officio Representative

VII. Discussion/Action Items

- A. Adoption of the Dates, Time and Place of 2018 Regular Meetings of the Board of Trustees (asterisk denotes the date is not the second Thursday of the month):
 - 1. Thursday, January 11, 2018 at 9:00 a.m.
 - 2. Thursday, February 8, 2018 at 5:00 p.m.
 - 3. Thursday, March 8, 2018 at 9:00 a.m.
 - 4. Thursday, April 5, 2018* at 5:00 p.m.
 - 5. Thursday, May 10, 2018 at 9:00 a.m.
 - 6. Thursday, June 14, 2018 at 5:00 p.m.
 - 7. Thursday, July 12, 2018 at 9:00 a.m.
 - 8. Thursday, August 9, 2018 at 5:00 p.m.
 - 9. Thursday, September 13, 2018 at 9:00 a.m.
 - 10. Thursday, October 11, 2018 at 5:00 p.m.
 - 11. Thursday, November 8, 2018 at 9:00 a.m.
 - 12. Thursday, December 13, 2018 at 5:00 p.m.
- B. Information only: Storm Water Update.
- C. Information Only: Quarterly Report to the Governing Board that the District has received no complaints pursuant to Education Code section 35186 for the time period of July 2017 – September 2017
- D. Information only: Report by Rancho Santa Fe Education Foundation Development Director.

VIII. Superintendent Report, David Jaffe

- A. Business Services
- B. Educational Services
- C. Facilities / Maintenance
- D. Human Resources
- E. Technology Services

IX. Consent Calendar Items

The following items are routine business matters of the Board and will be handled by a single motion unless Governing Board members or members of the audience request to have an item removed from the Consent Calendar for discussion.

- A. Business Reports:

1. Revolving Fund (November)
 2. Purchase Orders (November)
 3. Fund Report (October)
 4. List of Warrants (November)
- B. Approve the 2017-2018 First Interim Budget Report (for Period Ending 10/31/16)
- C. Adopt Report Adopting the Findings Contained in the Annual and Five-Year Developer Fee Reports for fiscal year 2016/17.
- D. Approve agreement between Rancho Santa Fe School District and Pali Institute not to exceed \$40,042.50 for 2018-19.
- E. Approve lease agreement with De Lage Landen Financial Services for 3 copiers at a monthly cost of \$1,490.00 for a period of 63 months.
- F. Approve maintenance agreement with De Lage Landen Financial Services for 3 copiers at a monthly cost of \$135.00 for a period of 63 months.
- G. Approve changes to Board Bylaw 9001 to reflect Board meeting dates and times for 2018.
- H. Approve amendment to Board Policy 4203 to identify exempt administrative classified positions.
- I. Approve the following stipends:
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| 1. Dave McClurg | Varsity Basketball | \$3,000 |
| 2. Connor McClurg | JV Basketball | \$2,500 |
| 3. Soheil Khaleghi | Blue Basketball | \$2,750 |
| 4. Jeff Pitt | JV Boys Soccer | \$3,000 |
| 5. Hannah Martin | Varsity Girls Soccer | \$2,500 |
| 6. Hannah Martin | JV Girls Soccer | \$2,500 |
| 7. Julie Green | JV Girls Soccer | \$2,750 |
| 8. Ryan Bixler | Wrestling | \$2,250 |
| 9. Seth Rossier | Wrestling | \$1,750 |

X. Personnel

Recommended Personnel Actions: Employment, Resignations, Retirement, Dismissals, Leaves of Absence, Change of Status:

- A. Information Only
1. The Superintendent has accepted a letter of resignation from Lauren Salles, Speech-Language Pathologist, effective October 27, 2017.
 2. The Superintendent has accepted a letter of resignation from Danielle Fredericks, Special Education Aide, effective December 5, 2017.
- B. Approve appointment of Roya Saadat as a temporary retired annuitant pursuant to Government Code section 7522.56 due to the need for her skills to perform work of limited duration (January 1, 2018 – June 30, 2018).

C. Approve 50% employment of Erin Harback in the position of certificated third grade teacher, for the 2017-2018 school year effective January 24, 2017.

XI. Board Member Requests re: Agenda Items and Future Agenda Items

XII. Adjourn to Closed Session

XIII. Closed Session

A. Superintendent's evaluation – Government Code §54957.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 5927 La Granada, Rancho Santa Fe, CA 92067.