

Rancho Santa Fe School District Board of Trustees Governance Calendar

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Student Services and Student Achievement	California English Language Development Test (CELDT) results	Schedule study sessions on topics related to student learning and achievement so board members are current on this topic										
	Educational services update Instructional materials adoption cycle/process		Conduct board self-evaluation and develop action plan	Student Awards from the Association of California School Administrators (ACSA)					Back to School Nights	Public Hearing and adoption of resolution regarding sufficiency of textbooks or instructional materials.	Presentation by Principals Kim Pinkerton and Garrett Corduan regarding CAASPP test results	California Dashboard Release
District Direction	Supt.'s mid-year progress report on goals to the board	Report progress on goals to the community	Every 2-3 years review district vision/mission using an inclusive process Review LCAP									
		School Accountability Report Card publishing deadline (February 1)		Surveys	Draft LCAP	Board Policy Review/Changes/Recommendations	Deadline for adoption of budget and LCAP (July 1)	Approve consolidated application and local education agency plan	Approve LCAP Finalize goals and success indicators for coming year	Approve District Calendar	Any necessary Board Policy Review	Goal Setting with Superintendent
Human Resources		Probationary II Layoff Notices Due (March 15)				Probationary I and Temporary Hire Layoff Notices Due (June 30)						
Finance	Governor's Draft Budget Proposal Available											
	Approve Audit Report		Approve 2nd Interim Budget Report Due		Governor's May Revise Draft Budget Available	Public Hearing for Budget Adoption	Approve Budget and Estimated Actuals			Approve Unaudited Actuals		Approve the First Interim Budget Report
Routine/Ongoing	Schedule presentations and progress reports on curriculum implementation											
	Quarterly Report to the Governing Board regarding Uniform Complaint Procedure pursuant to Education Code section 35186	Adopt Comprehensive School Safety Plan (March 1)	Summer school plan Review CalPads enrollment data Complete Form 700 Statement of Economic Interest (Due April 2)	Quarterly Report to the Governing Board regarding Uniform Complaint Procedure pursuant to Education Code section 35186			Formal Recognition of Student and Staff Achievement	Quarterly Report to the Governing Board regarding Uniform Complaint Procedure pursuant to Education Code section 35186		Approve Stipends	Quarterly Report to the Governing Board regarding Uniform Complaint Procedure pursuant to Education Code section 35186	Local Indicators (Local Education Agency Self Reflection Tool Reposnses as part of the CA Schools Dashbaord) Student Achievement Reporting (CAASPP)